

**Alabama DECA  
High School Bylaws**

**HS - Bylaw I -- Name**

Section 1. The official name of this Association shall be the High School Division of Alabama DECA.

**HS - Bylaw II -- Organization**

Section 1. The administration of this Division shall be vested in the Executive Committee and a person designated by the Business/Marketing Education Administrator.

Section 2. The Executive Committee shall be composed of the duly elected officers, the State DECA Advisor, and the Business/Marketing Education Administrator.

Section 3. The Alabama Association of DECA is an organization of local Chapters each operating in accordance with and by the legal authority derived from a chapter granted by the State Association.

Section 4. The State DECA Advisor shall be a person designated by the Business/Marketing Education Administrator.

**HS - Bylaw III -- Membership**

Section 1. Membership in the High School Division of Alabama DECA shall be limited to members in good standing of local chartered chapters.

Section 2. The class of membership shall be:

ACTIVE MEMBERS -- These shall be Business/Marketing Education students enrolled in Business/Marketing Education programs in secondary institutions who are in good standing in a local chartered DECA chapter. An Active Member shall pay dues as established to a state office, to participate in State and National competitive events or projects, to serve as a State or National Voting Delegate or to otherwise represent his/her chapter in State and National DECA affairs as may be approved by the State Association. Voting privileges shall be extended only to active members serving as voting delegates.

PROFESSIONAL MEMBERS -- These shall be persons associated with or participating in the professional development of DECA as approved by the Alabama Association of DECA. Such persons will pay dues as established by the High School Division and may include such persons as Teacher-Coordinators, Teacher Educators, Business/Marketing Education Supervisors, employers, school administrators, teachers, and others willing to contribute to the growth and development of DECA.

HONORARY LIFE MEMBERS -- These shall be leaders in the field of education and business, or in government, and must be approved by the Executive Committee of the High School Division of Alabama DECA.

## **HS - Bylaw IV -- Dues and Finances**

- Section 1. The amount of membership dues shall be approved by the voting delegates of the Alabama Association of DECA. The amount of state membership dues for all membership classes except Honorary Life shall be \$4.00 per member effective July 1, 1993.
- Section 2. Membership dues for each classification shall be paid in the amount as designated on or before November 1. Chapters which fail to submit a membership roster will not be eligible to participate in any officially organized DECA activity. Chapters may add members to roster submitted by November 1, provided that dues are paid on or before February 1.
- Section 3. National DECA shall furnish a receipt for each chapter for dues paid and send individual membership cards for paid members.
- Section 4. The records of the treasury shall be audited each year on or before July 30.

## **HS - Bylaw V -- State Officers**

- Section 1. The officers of this Division shall be the President, Vice-President, and District Vice-Presidents, hereafter known as the Executive Committee of the High School Division.
- Section 2. Only active members shall be eligible for office.
- Section 3. To be eligible for office in the High School Division of Alabama DECA, candidates shall be under twenty-one years of age, and active members of a local chapter in possession of an active charter. Office candidates shall have a written career objective in a marketing occupation.
- Section 4. Officer nominations shall be made for only those candidates whose qualifications have been submitted to and approved by the Qualifications Committee and who have been interviewed by this Committee.
- Section 5. Prospective officer candidates shall submit an application for office by the deadline determined by the State DECA Advisor. Each candidate will then be invited to attend an interview by the Executive Committee and a Committee appointed by the Advisory Committee not later than February 28 of each year. In the event no candidate qualifies, the Advisory Committee may opt to fill the position. Each candidate will be notified by the State DECA Advisor within 15 days after the interview as to whether they are qualified to run for office. Campaigning for office may begin upon receipt of the letter and may continue until the beginning of the business session at the State Career Development Conference to elect new officers.
- Section 6. Officer candidates shall be in their sophomore or junior year in school at the time they are elected to office.
- Section 7. Each affiliated chapter may nominate not more than one officer candidate for any one office and not more than a total of two nominees.
- Section 8. These officers shall be elected by a majority vote of the voting delegates at the annual State Career Development Conference and serve for one year.

Section 9. No individual may serve in the same office for two succeeding years but may be nominated for a different office.

### **HS - Bylaw VI -- Duties of State Officers**

Section 1. PRESIDENT -- It shall be the duty of the President of the High School Division of Alabama DECA:

- To preside at all business meetings of the Division;
- To preside over the Executive Committee meetings of the Division;
- To make all necessary committee appointments including the designation of committee chairperson, in cooperation with the State DECA Advisor;
- To develop with the Executive Committee a Program of Work for the Division;
- and
- To be available, as necessary, in promoting the objectives of DECA.

Section 2. VICE-PRESIDENT -- It shall be the duty of the Vice-President of the High School Division of Alabama DECA:

- To serve in any capacity as directed by the President and the State DECA Advisor;
- To accept the responsibilities of the President as occasions may demand;
- To be available, as necessary, in promoting the objectives of DECA; and
- To serve as President of the Division in the event of a vacancy.

Section 3. DISTRICT VICE-PRESIDENT -- It shall be the duty of each District Vice-President of the High School Division of Alabama DECA:

- To serve in any capacity as directed by the President and State DECA Advisor;
- To preside at all Region meetings, conferences, and activities;
- To be available, as necessary, in promoting the objectives of DECA; and
- To work with the adult advisors in publicizing the activities of local DECA chapters in their districts.

### **HS - Bylaw VII -- Committees**

Section 1. Executive Committee duties shall be:

- To further the objectives of the State Chapters through a planned program of work for the High School Division of Alabama DECA;
- To manage and control the business of the High School Division of Alabama DECA and handle all routine business;
- To serve in the capacity of Conference and Program Committee for the annual State Career Development Conference; and
- To act in the capacity of consultant for other standing committees and/or special committees.

Section 2. Special Services Committee shall be appointed as needed.

### **HS - Bylaw VIII -- Competitive Events**

Section 1. Participation in competitive events shall be limited to active members in good standing.

### **HS - Bylaw IX -- Voting**

Section 1. Voting shall be by duly elected voting delegates. Each local chapter shall have two (2) voting delegates plus one (1) voting delegate for each fifteen (15) members or major fraction thereof above thirty (30) chapter members.

- Section 2. A voting delegate must be present at the State Career Development Conference to vote.
- Section 3. All voting delegates shall be active members. All voting delegates shall have paid local, state, and national dues and shall have received approval from their local advisor prior to the State Career Development Conference.

#### **HS - Bylaw X -- Parliamentary Authority**

- Section 1. Robert's Rules of Order, Newly Revised shall be the authority on all questions of parliamentary procedure not covered by the Constitution and Bylaws for the High School Division of Alabama DECA.

#### **HS - Bylaw -- New Business**

- Section 1. The Bylaws may be amended by majority vote of the authorized voting delegates in attendance at any annual State Career Development Conference of the Alabama Association of DECA. All proposed amendments shall be submitted in writing to the State President of the High School Division of Alabama DECA, the Business/Marketing Education Administrator, and the State DECA Advisor not less than sixty (60) days prior to the Conference for review by the Executive Committee and the Advisory Committee. Copies of the proposed amendments approved by the State Executive Committee and Advisory Committee shall be sent by the State DECA Advisor to all affiliated chapters of the High School Division of Alabama DECA at least thirty (30) days prior to the Conference.
- Section 2. Only such amendments shall be made as are in keeping with the Constitution and the purposes of the State Association.