



**Through hard work and dedication,
You become
Simply the best!!!**



**Alabama FBLA-PBL
State Blueprint
2009-2010**

MIDDLE SCHOOL LEVEL

Middle Level - Blueprint Guidelines

1	Complete all of the tasks listed on the "Required" page and 6 additional items on the "Optional" pages to receive a certificate, and recognition at the State Leadership Conference. (Achievement Level)
2	Complete all of the tasks listed on the "Required" page and 8 additional items on the "Optional" pages to receive a certificate, ribbon, and recognition at the State Leadership Conference. (Excellence Level)
3	Complete all of the tasks listed on the "Required" page and 10 additional items on the "Optional" pages to receive a ribbon, lanyards, plaque, and recognition at the State Leadership Conference. (Outstanding Level)
4	Check all boxes beside the activities you have completed. Refer to the Chapter Management Handbook to verify tasks needed to accomplish goals of receiving Chapter/Member Recognition Awards.
5	Place the code of the corresponding item in the top, right corner of each piece of documentation. <i>(Example: 020 indicates documentation for - "Create and maintain a chapter website."</i>
6	Make all donation checks payable to Alabama FBLA.
7	Mail checks by <u>March 10, 2010</u> to: Mrs. Lisa Weeks Alabama Department of Education P. O. Box 302101 Montgomery, AL 36130-2101
8	Place the completed project in any bound format.
9	Mail your completed state project to Mrs. Weeks by <u>March 10, 2010</u> .

REQUIRED

Simply the Best	Code		Tasks	Suggested Documentation
	R1	<input type="checkbox"/>	Increase membership in the local chapter by 5% or have 100% membership in one commerce and information technology class.	Membership Roster/Check
	R2	<input type="checkbox"/>	Make a \$100 donation to the <u>ALABAMA FBLA-PBL Foundation</u> . Mail checks to FBLA State Adviser.	Check/Purchase Order
	R3	<input type="checkbox"/>	Participate in a project that benefits the March of Dimes and send MissionLift form to your local March of Dimes.	MissionLift Form and Copy of Check
	R4	<input type="checkbox"/>	Promote FBLA Week (Feb. 8-12, 2010).	Photos/Letters/ Newspaper Articles
	R5	<input type="checkbox"/>	Register for 2010 Alabama FBLA State Leadership Conference with 4 voting delegates.	Registration Form
	R6	<input type="checkbox"/>	Register all chapter members attending 2010 Alabama FBLA State Leadership Conference for the March of Dimes Mini Walk.	Registration Form/Copy of Check

OPTIONAL

Code			Suggested Documentation
O07	<input type="checkbox"/>	Conduct a student vs. faculty event and donate money raised to the March of Dimes.	Photo(s)/Receipts
O08	<input type="checkbox"/>	Sponsor secret pals for FBLA members.	Agenda/Photos
O09	<input type="checkbox"/>	Honor your superintendent/principal/administrator as an honorary FBLA Professional Division member.	Photo(s)/Letter
O10	<input type="checkbox"/>	Submit a "Banners for Babies" to be displayed at the 2010 State Leadership Conference (Form is posted on the State Conference Registration Website)	Form/Copy of check
O11	<input type="checkbox"/>	Create an FBLA display for Open House.	Photo(s)/Invitation
O12	<input type="checkbox"/>	Sponsor a Dress for Success Day.	Photo (s)
O13	<input type="checkbox"/>	Host a get-to-know-you event in your local chapter.	Photo (s)
O14	<input type="checkbox"/>	Place March of Dimes coin boxes at local business/school.	Photo/Reporting Form
O15	<input type="checkbox"/>	Honor teachers during American Education Week. (November 15-21, 2009)	Photos
O16	<input type="checkbox"/>	Adopt a child/family for the holidays.	Photo(s)/Receipts/Article
O17	<input type="checkbox"/>	Host a can food drive for your local food bank.	Photo(s)
O18	<input type="checkbox"/>	Sponsor a Thanksgiving meal for a family.	Photo(s)/Receipt
O19	<input type="checkbox"/>	Design a bulletin board featuring FBLA in a high traffic area within the school.	Photo(s)
O20	<input type="checkbox"/>	Sponsor a School Support Personnel Day.	Photo(s)/Sign in Sheet
O21	<input type="checkbox"/>	Honor local veterans in a Veterans' Day program.	Photo(s)
O22	<input type="checkbox"/>	Participate in the FBLA Go Green Project	Photo(s)/List of Activities
O23	<input type="checkbox"/>	Sponsor a "Campus Clean-Up Day" at a school.	Photo(s)
O24	<input type="checkbox"/>	Promote "American Free Enterprise Day". (Nov. 15, 2009)	Photo(s)/Promotional Items
O25	<input type="checkbox"/>	Attend the Joint Leadership Development Conference (JLDC). (Sept. 28-29, 2009)	Registration Form
O26	<input type="checkbox"/>	Provide each chapter member with a copy of the FBLA Creed.	Copy of handout